

Subcontractor's Weekly Meeting Agenda

Fencepac

8AM 8th May 2023

(Meeting minute update)

Attendees:

Name	Initials	Position	Company
Madeline Walkington	MW	Senior Project Engineer	BMD
James Carruthers	JC	Project Manager	Fencepac

Apologies:

Name	Initials	Position	Company
Sid Johnson	SJ	Foreman	BMD
Thomas Veitch	TV	Senior Project Engineer	BMD
Sonya Chedumbrum	SC	Contract Administrator	Fencepac

No.	Agenda / Actions	Whom	Date																														
1.	Safety/Environmental																																
	Lifting: - JC to submit excavator lifting plan for remaining panels (today) - MW to get peer reviewed																																
2.	Procurement																																
	Painting <table><tr><th>Code</th><th>Item/ Description</th></tr><tr><td>0315.D</td><td>Precast concrete acoustic wall</td></tr><tr><td>0453.A (dutton park)</td><td>Security Doorset (dutton park)</td></tr><tr><td>0453.C</td><td>Sliding doorset (structure)</td></tr><tr><td>PNT-503 (dutton park)</td><td>Structural steelwork acoustic wall</td></tr></table>  Monument <table><tr><th>Material</th><th>Finish</th><th>Colour</th><th>Gloss Level</th></tr><tr><td>Coloured Concrete</td><td>Concrete</td><td>Boral indian ink</td><td>N/A</td></tr><tr><td>Steel</td><td>Colourbond</td><td>Dulux Monument</td><td>Satin/matt</td></tr><tr><td>Steel frame</td><td>see specification</td><td>Dulux Monument</td><td>Satin/matt</td></tr><tr><td>Steel</td><td>see specification</td><td>Dulux Monument</td><td>Satin/matt</td></tr></table> Spartan door and frame: 6-8 week lead time. Order has been placed - due <u>early May</u> - Fencepac to provide update on procurement Levelling Sills: Note - levelling sills to be cleaned up etc when a full crew can be made available (i.e. installing panels) Pre-cast Panels Approved for NCR repairs for corner spalls. Fencepac to advise when these repairs can be completed Sliding Gate - Drawings have been approved and IFC drawings received - Fencepac to send through current update on design hours/costs - HVAC engaged to complete sliding door frame - shop drawings - Hang/Fit gate / wheels etc - Fencepac - Commissioning - assured - Osbourne for electrical drawing / design Cages - expected thurs / Friday this week Monday 15th May to install footings - MW to organise Geotech Fencepac to provide sliding door total costs Pedestrian Gate Monday May 8th - Tuesday to install remaining posts (including gate access) Wednesday - levelling sills Monday May 15th - Install final panels / Excavate sliding door footings Tuesday - Install final panels / Pour sliding door footings	Code	Item/ Description	0315.D	Precast concrete acoustic wall	0453.A (dutton park)	Security Doorset (dutton park)	0453.C	Sliding doorset (structure)	PNT-503 (dutton park)	Structural steelwork acoustic wall	Material	Finish	Colour	Gloss Level	Coloured Concrete	Concrete	Boral indian ink	N/A	Steel	Colourbond	Dulux Monument	Satin/matt	Steel frame	see specification	Dulux Monument	Satin/matt	Steel	see specification	Dulux Monument	Satin/matt	Note	Note
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	Sliding Gate: Motor: comments back from BNEM DP has reviewed the Automatic Gate datasheet and based on the supplier data of 230Vac 8A single phase supply, DP has determined that the circuit breaker to be used to supply the gate is a 20A MCB, and the cable is to be a 4mm 2C+E X-90. This calculation assumes that the cable is less than 50m in length, and is installed in an underground conduit at approximately 600mm depth.																																																																						
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7.	Commercial		
7.1.	Claims 45% posting - claim 70% of works complete 15% sills- claim 70% of works complete 40% panels - claim 70% of works complete (already paid - 30% deposit) February Claim received and approved March - no claim April Claim - submitted and approved		
7.2.	Variations 1. Delay claim - approved with direct cost rates 2. Installation of liners - Reviewed and sent back to Fencepac 3. Design costs RE sliding gate (to be continued) 4. Welding of SS chairs 5. Painting 6. Sliding gate design costs		
8.	Other		

Subcontractor's Weekly Meeting Agenda

Fencepac

8AM 17th April 2023

(Meeting minute update)

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James Carruthers	JC	Project Manager	Fencepac

Apologies:

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1.	Safety/Environmental																																
	Lifting: - 70T crane lift study received and approved with third party review; - Fencepac to confirm 70T crane in is approved in lucidity - SWMS for lifting to be approved (Fencepac to check)	Note J.C J.C																															
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	2. Procurement 3. Installation Pedestrian Gate Procurement of the steel fabrication on the pedestrian gates and 4 remaining gate posts. James C to follow up with Sun Engineering - Material certs - Welding WPS Liners to be installed for remaining gate posts including sliding gate James to advise when a crew could be available - Fencepac to provide timeframe for installation of the pedestrian gates 1. Shop drawing approved 2. Procurement Fabrication completed 24th March 2023 - not commenced - Sun engineering butt weld prep inspection requested for Wednesday 10AM at Sun Engineering Galvanisation completed by 7th April 2023 3. Installation By 14th April 2023 Monday May 8th - Tuesday to install remaining posts (including gate access) Wednesday - levelling sills Monday May 15th - Install final panels Sliding Gate: - Motor: submitted for comment/approval		
3.	Construction		
	Date for blasting painting: Tuesday 11th April Date to return for completion of levelling sills: between now and 31st March (James to confirm) Date for installation of concrete panels:- TBA - James to seek advice from Dulux rep around any time frames prior to installing panels? 13th - 17th April Second inspection to be arranged for ASAP - awaiting BMove to provide a suitable time (tomorrow or Wednesday)		
3.1.	Cladding NOTE ONLY Confirmed 1.5m working space to install the cladding on site Innowood cladding - ready to collect. Awaiting closer to time of installation. - SPM required for Screws, fixing. Awaiting approval on SPM - James C to review architectural specifications and advise of any queries, discrepancies etc.		
4.	Quality		
4.1.	Approvals - MRTS78: Fabrication of steel work James to confirm weld prep HP date		

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